# HOW TO APPLY USING UITM's NEW RECRUITMENT SYSTEM?



UNIVERSITY of INFORMATION TECHNOLOGY and MANAGEMENT in Rzeszow, POLAND



Log in

### HOW TO APPLY USING UITM'S NEW RECRUITMENT SYSTEM?

# STEP 1

Go to **apply.uitm.edu.eu** web page.

Click "Register" and fill out the required information.

Register



Name John	
Second name William	
Last Name Smith	
Email address jwsmith@gmail.com	
Password	۲
Confirm password	
Confirm password	
Confirm password	

REGISTER

Already have an account? Log in



### HOW TO APPLY USING UITM'S NEW RECRUITMENT SYSTEM?

# **STEP 2**

Confirmation e-mail will be sent to provided address. Check your inbox and follow the instructions for activation.



Thank you John William Smith! Your account in the UITM application system is almost ready.

Check your email and finish your registriation.



UNIVERSITY of INFORMATION TECHNOLOGY and MANAGEMENT in Rzeszow, POLAND

# Recruitment email confirmation

Hello John Smith, confirm your email by clicking activate account button.

Activate account

Automatic mail do not respond

University of Information Technology and Management in Rzeszow ul. Sucharskiego 2, 35-225 Rzeszow, Poland phone: 17 866 11 11 / fax: +48 17 866 12 22 / e-mail: wsiz@wsiz.rzeszow.pl



# HOW TO APPLY USING UITM'S NEW RECRUITMENT SYSTEM?

# **STEP 3**

You will be directed back to our web page.

Login using your credentials



Register



# **UITM International Recruitment**

Email address

jwsmith@gmail.com

#### Password



#### Don't have an account? Register

Forgot password?



# HOW TO APPLY USING UITM'S NEW RECRUITMENT SYSTEM?

# **STEP 4**

Now it is time for you to choose which field of study you want to apply.





Personal

Address

Address

## HOW TO APPLY USING UITM'S NEW RECRUITMENT SYSTEM?

Contact Persons

# **STEP 5**

After your choice, a progress bar will pop out on the top of the screen.



# **STEP 6**

Start providing the required information / documents and the bar will show your progress.





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# After you complete all requirements,

**STEP 7** 

the system will generate a summary of your information.

	Aviation Management	
5 6 Entry Qualification Language Proficiency	7 8 9 10 11 Language Miscellaneus Contact Persons Photo Files Pay Exams/Certificates	12 13 ments Summary
ou have completed the appl	Summary	1
Take sure you completed all onfirming your personal dat lease enter your personal a lentity card, certificate or di etters.	fields correctly. Choosing the "APPLY" button means completing th a. After confirming the data, you will be able to print the application of contact details correctly. The data should be the same as they ap ploma. Please pay attention to Polish characters and lowercase and <b>Form Data</b>	ne registration and n form. ppear on the d uppercase
	Personal data	
Last name	Smith	
First name	John	



### HOW TO APPLY USING UITM'S NEW RECRUITMENT SYSTEM?

### PLEASE CHECK ALL THE INFORMATION BEFORE YOU SUBMIT.

	After sending	Are you su you will not be able	IITE? e to change your info. Cancel Yes		
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Form Aviation Mana Bachelor	igement	Status New Form is started by candidate		E Details	
	The second				